

# GERMANIA OKTOBERFEST

37 Old DeGarmo Road, Poughkeepsie, New York 12603

Friday, September 9, 2011 through Sunday, September 11, 2011

Festival Times: Friday 5-10PM, Saturday 11AM-10PM, Sunday 12 Noon-6PM

## VENDOR REGISTRATION FORM (Please print)

Business Name: \_\_\_\_\_

Tax ID Number (attach copy of NYS  
Sales Tax Certificate): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of item(s) to be sold: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Size of Tent: \_\_\_\_\_

Description of booth, tent and display  
units that may affect your location at  
festival or neighboring vendor: \_\_\_\_\_  
\_\_\_\_\_

Will you require electric? Please  
describe requirements (what use, # of  
amps). \_\_\_\_\_

Will you donate a door/raffle prize?  
(There is no obligation to do so.) \_\_\_\_\_

Which festival days (circle)

Friday

Saturday

Sunday

What time will you arrive on each day?

### AMOUNT ENCLOSED

One day only \$60, specify day: \_\_\_\_\_

\$

Two days only \$120, specify days: \_\_\_\_\_

\$

Three days, \$100 (discounted rate)

\$

Table Rental \$10 each, if required

\$

Chair Rental \$ 2 each, if required

\$

**TOTAL** \$

**Please make checks or money orders payable to *Germania of Poughkeepsie***

Mail Registration by 8/5/2011 and money to:

Germania Oktoberfest

C/O Helga Nowak Razey

Questions? Call 845-797-7519

58 High Hill Road

Catskill, NY 12414

FESTIVAL GUIDELINES

1. **Payment is due with registration; registration deadline is August 10, 2011.**
2. Fees are non-refundable and rental spaces are given on first come first serve basis.
3. Oktoberfest is outdoors under our Pavilion and a festival tent. Germania does not provide tents for the vendors.
4. **Vendor must submit tax ID number and copy of NYS Sales Tax Certificate.**
5. Businesses must submit a Certificate of Insurance with a liability limit of no less than \$1,000,000 naming 'Germania of Poughkeepsie, its directors, officers and members' as additional insured and 37-51 Old DeGarmo Road, Poughkeepsie as the premises for the event.
6. Germania will confirm your registration via regular mail or email.
7. Germania will try to accommodate any requests you may have. Not every Vendor will have choice of location or electricity.
8. Electrical generators will not be permitted.
9. Germania will attempt to limit the number of vendors selling the same or similar types of merchandise. Vendor should provide a detailed description of item(s) sold on registration form and is encouraged to submit photos.
10. Germania reserves the right to prohibit sale of inappropriate merchandise. Sale of fire crackers, snap crackers/poppers and sparklers is strictly prohibited.
11. Vendor can access Germania property for set up on Friday starting at Noon and no later than 3:30PM, on Saturday and Sunday starting at 9:00AM and no later than 11:00AM.
12. Pack-up can not start earlier than one-half hour before festival closing times.
13. Vendors cannot share rental space.
14. Vendors are directly responsible for the actions or injury of any help they hire for the festival.
15. Vendors are responsible for the clean up of all trash and debris in and around their rental space before leaving the property.
16. Vendors may have entrance to festival for two (2) people; all others are subject to festival entrance fee.

WAIVER: I have read and agree with the festival guidelines. I will not hold Germania of Poughkeepsie, its directors, officers or members liable for any occurrence in connection with my participation in the Germania Oktoberfest 2011 that may result in personal injury, death, damage to property or theft nor will I be a party to any legal action against them. I am of lawful age, legally competent to sign this registration form and waiver and understand the guidelines herein are contractual.

Applicant's Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

INTERNAL USE ONLY:

Date Received: \_\_\_\_\_

Date Registration Confirmed: \_\_\_\_\_

Amount Received: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_